

Lisbellaw Primary School  
and Community Nursery

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**Chairman of the Board of Governors:** Mr Gary Black

**Principal:** Mr J Kilfedder  
**Vice Principal:** Mrs S Auterson  
**School Secretary:** Mrs T Stratton

**Admissions Number:** 30  
**Enrolment Number:** 232  
**Attendance 2024/25:** 95.8%

**Number on roll in school**  
**October Census 2025:** 166  
Nursery 26  
Total 192

There is one class per year group with no mixed age/class arrangements operating.

**STATUS:**  
CONTROLLED PRIMARY - BOYS AND GIRLS

**AGE RANGE:** 4 - 11 YEARS

Parents are welcome to visit the school by appointment or attend the Open Day in December of each year. (as detailed in the local press)



**Lisbellaw Primary School**  
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Co Fermanagh, BT94 5BF

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**Email:** jkilfedder636@c2kni.net  
**Website:** www.lisbellawprimary.co.uk

# Lisbellaw Primary School and Community Nursery

## Principal's Message

Thank you for expressing an interest in Lisbellaw Primary School and Community Nursery. I hope you find our prospectus informative answering any queries you may have.

We are very proud to be a part of such a high achieving school and can assure you we are committed to providing all children with a high-quality learning experience.

Our school was assessed by the Department of Education Inspectors in November 2015 and achieved a Grade 1. The school also undertook a Sustained Improvement Inspection in November 2018.

The Inspectorate concluded:

**Grade 1 - The school has a high level of capacity for sustained improvement in the interest of all the learners. Some quotes from the report:-**

- ✓ ***The children are highly motivated, respectful and engage very well with adults and one another in the learning process.***
- ✓ ***The children's behaviour is exemplary.***
- ✓ ***At the end of each Key Stage, the children attain excellent standards in Numeracy and Communication.***
- ✓ ***The school provides a rich and stimulating literacy environment.***
- ✓ ***In ICT the children use a wide range of programs and devices to produce an excellent standard of work in digital presentations and exchanges, and in story and film making***
- ✓ ***All of the teachers mark the children's work regularly and supportively to a consistently high standard.***
- ✓ ***The quality of the arrangements for pastoral care in the school is outstanding.***
- ✓ ***The school gives outstanding attention to promoting healthy eating and physical activity.***
- ✓ ***The Senior leadership team is highly effective and has a clear vision for school improvement.***
- ✓ ***The quality of the communication and engagement with parents and the local community is a key strength of the school.***
- ✓ ***There can be a high degree of confidence in the aspects of governance evaluated.***
- ✓ ***The school has comprehensive arrangements in place for safeguarding children.***



We are very proud to be a part of such a high achieving school and can assure you that we as a school are committed to providing all children with a high quality learning experience. Our standards are benchmarked against similar schools in Northern Ireland to ensure that they are the best that they can be for children of all abilities. We seek to be an inclusive school.

The school's mission statement is 'Learning for the Future'. Our vision is that we are a kind and caring community with a Christian ethos where all are valued, encouraged to learn and respectful of others. We will value each pupil putting them at the centre of education. We will seek to nurture their academic, creative, emotional, physical and spiritual needs enriching their lives and preparing them for the future. Children are encouraged to work towards becoming independent learners and to use all resources available. We are fortunate to be in a new school equipped with all the modern technology needed in the 21st century.

We fully appreciate the trust you are placing in us. We will work closely with you to ensure your child reaches his/her full potential. All staff work very hard to promote an integrated and inclusive ethos especially for children with special educational needs. Our school and nursery unit recently achieved the Autism Impact Award and we have been a Dyslexic Friendly School for many years. Last year saw the addition of a Learning Support Class providing specialist provision for statemented children.

We seek to provide a caring environment which will produce happy, secure children, socially well adjusted and proud of their own achievements and the achievements of their peers.

The information provided is a summary of the arrangements during the current school year. Where any changes occur parents will be informed as soon as possible.

Please do not hesitate to telephone the school if you would like to visit. I look forward to meeting with you in the future.

Yours sincerely  
**Mr J. Kilfedder** (Principal)



# Lisbellaw Community Nursery

The Board of Governors and staff of Lisbellaw Community Nursery are pleased to be able to offer pre-school education to twenty-six three to four year olds, on a part-time basis.

The Nursery has a dedicated and experienced staff, Mrs Saunders (teacher), Mrs Johnston and Mrs McCleery (nursery assistants), who will provide learning experiences to stimulate and develop your child. We know you as parents appreciate the valuable role this year has in preparing your child for primary school, but it is also an important year in itself, where children develop in so many ways, building resilience, relationships, positive attitudes towards learning and, very importantly, having fun.

Over the years, we have established close links with our parents and this liaison is vital in ensuring that your child gets the most out of his/her year with us. We will build on your child's early experiences at home, and do everything we can to ensure that he/she is happy with us. Your involvement in your child's education from this early stage, right the way through the primary school years and beyond, will reap tremendous rewards for him/her and for you!



**Mrs G Saunders**  
BA (Hons), MSc, PGCE



**Mrs A Johnston**  
NVQ Level 3



**Mrs S McCleery**  
General Assistant

## Our Nursery's Vision:

**Our vision is to partner with parents,  
in a thriving environment,  
to develop happy, confident children  
with a positive attitude to learning.**

## The 6 areas of learning

### Personal, social and emotional

Share, take turns, co-operate, follow rules and routines, develop confidence and self-esteem, consider others, form relationships, begin to understand emotions, try hard, take responsibility, develop resilience

### Language

Develop ability to communicate with others, share and express feelings and experiences, give and obtain information, understand ideas and develop thoughts; develop a love of stories and early reading skills; experiment with writing materials.

### Physical

Develop large motor skills - running, climbing, jumping, hopping, balancing, pedalling, body control, coordination and an awareness of size, space and direction; develop fine motor skills through mastery of a variety of small tools and equipment such as scissors, scoops, screw drivers, spanners, hole punches, staplers, Sellotape and various construction and art and craft materials

### The Arts

Explore and share thoughts, ideas and feelings through a variety of art and design, music, movement, drama and role play activities; develop confidence to explore own ideas, to try things out, to enjoy creative processes and appreciate their own work and that of others.

### Mathematical

Develop awareness of number, order, shape, space, size, quantity, time and pattern through everyday activities such as sorting, matching, comparing, classifying, counting, making patterns and using simple mathematical language in everyday situations

### The world around us

Display natural curiosity about the environment and people around us, ask questions, use senses to explore indoor and outdoor environments, develop observation skills, show an interest in and respect living things.



## Our Aims:

Through the provision of a caring environment and a curriculum that is appropriate to the children's individual needs, we hope that the children will:

Play and explore

Make choices and learn to have a go

Persevere in activities

Be creative and solve problems

Form good relationships with other children and adults

Develop a positive attitude towards learning without experiencing any sense of failure

Develop self esteem through confidence and self-awareness

Develop a range of skills across the curriculum

## Nursery Timetable:

### A typical Day:

- Arrival time 9 - 9.10am
- Free play - children's choice of play from the available activities
- Tidy up routine
- Story and rhymes/songs
- Snack time
- Outdoor play
- Either table top time, circle time, music and movement or small group time
- Home time - 11.40-11.55am.

## Overview of events throughout school year:

**September** Settling in

**October** Parents' evening, Parent-teacher settling in meetings, trip to Castle Coole

**November** Bedtime storytelling session for parent/grandparent and child, book fair in primary school

**December** Nativity play for parents, movie day, Christmas party

**February** 'Bring your Parent to School week', mid year parent-teacher progress meetings

**March** Parent visitors to talk about their jobs

**April** Library visit

**May** Visit to Fermanagh Fun Farm

**June** Sports day, beach trip, end of year celebration, end of year children's party.



## Teaching Staff

**Mr J Kilfedder** B.Ed (Hons)  
(Principal)  
(Deputy Designated Teacher for Child Protection)

**Mrs S Auterson** B.A. (Hons)  
(Vice Principal)  
(Designated Teacher/Pastoral Care/P.D.M.U.)

**Mrs G Saunders** B.A. (Hons) P.G.C.E.  
(Nursery Teacher)  
(Deputy Designated Teacher for Child Protection)

**Miss McKeon** B.Sc (Hons) P.G.C.E., Cert P.D.  
(Maths / ICT Coordinator)

**Mrs G Beavers** B.A. (Hons)  
(Deputy Designated Teacher for Child Protection)

**Mrs J Foy** B.Ed. (Hons) QTS  
(Literacy/LSC/Music Coordinator)

**Mrs N Condell** B. Ed. (Hons)  
(Assessment / PE Coordinator)

**Mrs J Catterson** B. Ed. (Hons)  
(RE / Art Coordinator)

**Mrs G Ginn** B. Ed. (Hons), Dip, M.Ed  
(Learning Support Teacher)

**Mrs L Lucy** B.A. (Hons) QTS  
(World Around Us Coordinator)

All staff, governors and parents play an invaluable role in the success of this school. The governors meet regularly, engage with and support school activities and take an interest in the personnel, financial and curricular business of the school.

## Ancillary Staff

<b>Mrs A Balfour</b>	(General Assistant)
<b>Mrs D Bailey</b>	(Volunteer)
<b>Mrs A Beatty</b>	(Classroom Assistant SEN)
<b>Mr J Bonner</b>	(Building Supervisor)
<b>Mrs L Connors</b>	(Classroom Assistant SEN)
<b>Mrs H Harkin</b>	(Classroom Assistant)
<b>Mrs A Johnston</b>	(Nursery Assistant)
<b>Mrs S McCleery</b>	(Nursery Assistant)
<b>Miss R McIlwaine</b>	(Classroom Assistant SEN)
<b>Mrs J Stephenson</b>	(Classroom assistant SEN)
<b>Mrs E Stewart</b>	(Classroom Assistant SEN)
<b>Mrs T Stratton</b>	(Executive Officer)
<b>Mrs G Young</b>	(Classroom Assistant SEN)
<b>Mrs J Parkes</b>	(Classroom Assistant SEN)

### SCHOOL MEALS SUPERVISORS

**Mrs H Harkin**  
**Mrs E Stewart**

### BOARD OF GOVERNORS

#### Nominated by Transferors:

<b>Mr G Black</b>	(Chairman)
<b>Mrs A Orr</b>	(Vice Chairperson)
<b>Miss F Boyd</b>	
<b>Mrs A Graham</b>	
<b>Rev. W. Jeffrey</b>	

#### Nominated by Teachers:

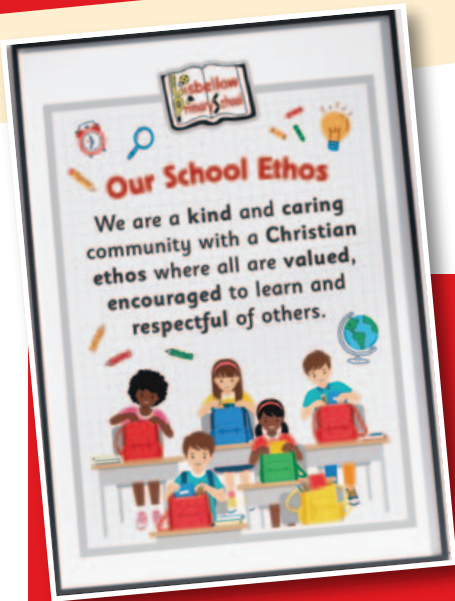
**Mrs S Auterson**

#### Nominated by EA:

**Mrs Z Johnston**  
**Mrs A Orr**

#### Nominated by Parents:

<b>Mrs K Johnston</b>	
<b>Mr J Kilfedder</b>	(Hon. Secretary Non voting member)



# Mission Statement

*'Learning for the Future'*

# Ethos Statement

We are a kind and caring community with a Christian ethos where all are valued, encouraged to learn and respectful of others.

## Aims:

- We will foster in each pupil an appetite for learning,
- to inspire a love for learning in every child, encouraging independence and helping them reach their full potential for an ever-changing world.
- to help children develop essential life skills, adaptability and resourcefulness for the future.
- to support each child's personal growth, building confidence and self-esteem in a secure environment.
- to strengthen partnerships with parents, the community and local businesses to enrich learning.
- to see our children as future citizens, self-reliant and community minded.
- to foster a culture of continuous improvement through effective planning, target setting and evaluation.
- to commit to ongoing professional development and effective use of technology for teaching.
- to ensure Lisbellaw Primary School and Community Nursery will be a positive, memorable part of every child's life.

**The experience of being part of the life and community of Lisbellaw Primary School will be a rewarding, valued and positively memorable one.**





## School Day

The school day begins at 9.05 a.m. A Breakfast Club is available from 8.00 a.m. each morning for any child who wishes to avail of this. Children who are not attending Breakfast Club may not arrive in school before 8.45 a.m. as they cannot be supervised and so no responsibility can be taken for them before this time.

The children have a midmorning break for 30 mins.

Lunch Break (Years 1 – 2) 12.15 – 1.00 p.m.

Lunch Break (Years 3 – 7) 12.30 – 1.15 p.m.

Pupils are supervised during break and lunch time by teachers and supervisory assistants. (A coat will be necessary in colder weather) If your child is unable to go outside at break time please send a note to the class teacher or put a message in the Homework Diary.

School ends for Year 1 and Year 2 at 1.45p.m. School ends for Years 3 – 7 at 3.00 p.m.

**There is an After School Club available from 1.45 – 3.00 p.m. for Year 1 & 2 children. This costs £3.00 per day.**

A Homework Club is also available for all children from 3.00 p.m. - 5.30 p.m. This costs £3.00 per hour (or £7 for a full session). A snack (toast/biscuit/juice) will be provided to any child staying after 4 p.m.

The school is serviced by two buses. Children are supervised getting on and off buses and the other pupils remain in school until the buses have left the school grounds. Parents may only use **designated parking areas** within the school grounds and are kindly requested to wait on the road until the school buses have left the grounds when collecting children from school at the end of the school day.





## Learning & Teaching

The Learning and Teaching Policy explains how we encourage all children to achieve their best and to become happy well adjusted adults. It explains all the learning, teaching and assessment strategies, which are used to fulfil this. A full copy is available from the school office.

## The Curriculum

The curriculum is designed to give a broad and balanced education to all children and to present these children with experiences suitable to their current stages of development.

Lisbellaw Primary School offers the statutory Northern Ireland Curriculum as dictated by the Department of Education and includes the following areas of study:

Language and Literacy	Talking and listening which includes stories, poetry, rhymes, drama
	Reading which includes phonics, comprehension, library skills
	Writing which includes all types of Writing, Grammar, Handwriting, Spellings
Mathematics and Numeracy	Number, Measures, Shape and Space, Handling Data and the processes involved in getting the answers
The World Around Us	Science, History and Geography
Personal Development & Mutual Understanding	Learning about themselves and how they interact with others, and the society and world in which they live.
Physical Education	Athletics, Dance, Games, Gymnastics and Swimming (KS2 classes).
The Arts	Art and Design, Music and Drama.
RE	(Optional)
Learning Through Play is an important part of the Foundation Stage timetable.	
The Northern Ireland Curriculum develops the Cross Curricular skills of Communication, Using Mathematics and Using ICT. Thinking skills and personal capabilities are developed - Thinking, Problem Solving and Decision Making, Self Management, Working with Others, Managing Information and Being Creative.	

# Assessment & Reporting Inclusion

Assessment for learning is at the heart of the process of promoting children's learning. Children with learning difficulties may be referred to the school's Learning Support Coordinator for assessment beyond the normal class procedure.

**Key Stage Assessments (Levels of Progression)** are carried out at the end of Key Stage One (Year 4) and Key Stage Two (Year 7). The children are given a level in Communication, Using Mathematics and Using ICT.

Targets have been set for the raising of attainments in Communication and Using Mathematics and these are detailed in the School Development Plan.

The teaching and ancillary staff have received training to enable them to identify children who have dyslexia and to put in place learning and teaching strategies that will support children who are on the **dyslexia** continuum. Similarly there are a number of children with disabilities that are catered for within the school.

Formal Parent/Teacher meetings take place twice yearly - an introductory meeting in October and a follow up meeting in March/April to discuss progress made. Parents whose children are on a Personal Learning Plan are met more frequently throughout the year. Monday afternoons are also set aside for any parent wanting to discuss their child's progress with the class teacher. Appointments can be made by telephoning the school.

## DESTINATION OF 2024/2025 SCHOOL LEAVERS

Devenish College .....	17
Enniskillen Royal Grammar School .....	14
Erne Integrated College.....	2





## Special Needs

Care is taken at all times to match the curricular provision for all children to their stage of development and to take account of any particular difficulties or special talents that they have.

Where provision beyond what can be given by the class teacher is required, every attempt will be made to provide help as dictated by the Code of Practice. In particular, the teachers with responsibility for Learning Support (Literacy and Numeracy) will help those children assessed as being in greatest need. If necessary, the specialist services of the Education Authority will be requested. At all times parents will be advised when extra help is considered necessary. Both withdrawal and in-class support systems are available and reviewed regularly. The school's Special Educational Needs Policy is available on request from the school office.

The School's "Special Needs Policy" and "Dyslexia Policy" address all the requirements of SENDO (Special Educational Needs and Disability Order) and the Code of Practice on the "Identification and Assessment of Special Educational Needs" (D.E.N.I.).

## School Development Plan

We are currently in the third year of our 3-year plan . The key priorities for 2025/2026 are Literacy, Maths, SEN, ICT, PDMU and Nursery. Many non-curricular areas are also highlighted on the School Development Plan.

# Pastoral Information

Every member of staff contributes to the pastoral care of our pupils. We view each pupil as an individual and pride ourselves on our relationships with them. We recognise that children cannot work to their full potential if they have worries or anxieties. We welcome information from parents and children when problems arise at home or in school. Our strong link between school and home is reflected in the school's annual attendance rate in 2023/24 – 95.9%

Positive behaviour is promoted throughout the school. We have our “Golden Rules” which the children know and follow. These are displayed prominently in the school and each child has a copy in their homework diary.

Our “Playground Pals”, Headteacher’s award, Celebration Assemblies and Stars of the Month promote and acknowledge good citizenship, progress, as well as good work and behaviour.

## Anti-Bullying Policy

Our Anti-Bullying policy ensures that children and parents are aware of what bullying is, the effects it has on those concerned and explains that it is not tolerated in our school.

Parents and children are encouraged to contact the teacher or Principal with any concerns in this area.

Teachers relay the content of our Anti-Bullying and Pastoral Care policies at the Curriculum information evenings in September of each year. Copies are on our school’s website. (Parents’ section)

## Drugs Education Policy

Teachers are **not permitted** to administer drugs in school and pupils should not have any type of medication (except Asthma treatments) with them. Children who require medication for a life threatening illness are exempt from this; but written permission will have been given to the class teacher at the beginning of the year or on diagnosis.





**Mrs S Auterson**  
Designated Teacher  
for Child Protection



**Mr J Kilfedder**  
Deputy Designated Teacher  
for Child Protection



**Mrs G Beavers**  
Deputy Designated Teacher  
for Child Protection



**Mrs G Saunders**  
Deputy Designated Teacher  
for Child Protection, Nursery.

## Child Protection & Safeguarding

**"The quality of the arrangements for Pastoral Care in the school is 'Outstanding.'"**

*ETI inspection November 2015 and November 2018.*

The welfare of each child is our paramount consideration. If anyone has any concerns regarding a Child Protection or Safeguarding matter, the exact procedure to follow is on our Child Protection and Safeguarding policy. A "hard" copy is given to all parents biennially. All new children to school each year get a copy.

Our Designated Teacher for Child Protection is Mrs Auterson and our Deputy Designated Teachers are Mr Kilfedder and Mrs Beavers.

In our Nursery the Deputy Designated Teacher is Mrs G Saunders and the Designated Teacher is Mrs Auterson. We have a Safeguarding Team in place and a Designated Governor for Child Protection, Mr G Black.

Teachers relay all this information to parents at the curriculum information evenings in September.

This policy is also available on our school's website, along with a copy of the summary leaflet.

The exact procedures dealing with a Child Protection and Safeguarding concern are on display throughout the school and parents are frequently reminded about such procedures through literature sent home.



## Positive Behaviour Policy

The school reinforces and rewards good behaviour and hard work and effort among pupils of all ages. Good discipline is essential to create an environment in which children are both happy and productive. A copy of the School's Positive Behaviour Policy is available on request and on the school's website.

'Golden Time', which is a half hour of free time or the school's 'Clubs' system, where pupils choose a club they wish to attend, is used to reward good behaviour. Time is withdrawn for misbehaviour or lack of effort. The 'Clubs' system operates for Years 3 – 7. An 'Effort and Behaviour Record' is completed each Friday for pupils in Years 1 – 7, with a special award being given at the end of each term.



## Admission Arrangements

Priority for enrolment in September 2026 will be given to children who will have attained compulsory school age i.e. those children whose 4th birthday falls on or before 1st July 2026, including those children whose parents deferred their admission to primary school in September 2025 as defined by the new School Age (NI) Act.

Parents considering sending their child to this school are invited to the Open Day in December and the school in late May/early June to meet the Year 1 Teacher and visit the classroom. Further information is exchanged between parents and teachers at this time and children are reassured by spending some time in their new classroom. A further meeting is scheduled for mid-October to ensure children have settled in well to school. Individual parent interviews are offered in March and parents are invited into school on several occasions during the year to participate in special events such as the Harvest Service, Christmas production etc.

Parents can view our promotional video on our website and can also contact school to arrange a visit.

[www.lisbellawprimary.co.uk](http://www.lisbellawprimary.co.uk)

## Homework

All pupils have homework and the parents' support and encouragement in this is vital to the child's success at school. The amount and nature of this will depend upon the age and needs of the child and is outlined in the Homework Policy given to all parents. Years 1 – 7 have a Homework Diary, which should be checked by parents every night.

A Parents' Information Evening is held early in the school year (September) to explain the curriculum and homework for each class.

## Health & Safety

In accordance with statutory requirements, all children in the school are involved in evacuation procedures once per term. We aim to make pupils aware of safety procedures needed in respect of hazards in the home, enroute to school and in the school. The PSNI, doctors, dentists and nurses are invited to talk to the children regarding their health and personal safety.

All members of staff have knowledge of basic first aid and there is always at least one qualified First Aider in school. At present there are three plus one in the Nursery. It is the policy of the school that the class teacher, in consultation with the First Aider, will make a decision regarding the notification of parents when a child becomes ill or sustains an injury during school hours.

Risk assessments are completed before each out of school activity or trip. Parents complete and sign a permission slip to allow their child to participate in any out of school activities. Parents should ensure that the school office is aware of where they can be contacted in the event of an emergency, (particularly if a telephone number or place of contact changes).

## Illness

Pupils should not return to school until at least 24 hours after all the symptoms of the illness have disappeared. Work will be sent home if the child is well enough to complete it and the parent requests it. A note on return to school or telephone call explaining absence is required.

# Home-School Links

Parents are partners with school, and as such, are encouraged to play a vital role in their children's education.

All of the staff work closely with parents to ensure the welfare of children in the school and will be pleased to discuss matters of concern as well as the pupil's progress. Monday afternoons 3.15 – 4.15 p.m. are set aside for parents to meet teachers.

Appointments with staff may be made by telephoning the school or sending a note with a pupil. Homework Diaries may

also be used for Home-School communication. A school newsletter is sent out monthly to keep parents informed of recent events or achievements or of forthcoming activities. A text messaging system is used as necessary via our school app.

Parents are also invited to help with classroom activities, 'Clubs', after school activities and educational visits. They are also invited to attend several social and fundraising activities throughout the year.



**"The quality of the communication and engagement with parents and the local community is a key strength of the school."**

*ETI inspection, November 2015 and 2018.*



## P.T.A.

A Parent Teacher Association was established in 1996. It has been very active and has been responsible for providing books for the library, I.C.T. equipment including the replacement of all our interactive boards with Clevertouch screens, purchasing digital cameras, improving the playgrounds, P.E. equipment and musical instruments. All parents are asked to make a voluntary contribution to school funds in the second term and to support the fundraising activities organised by the committee. The extra resources provided by P.T.A. are vital to the success of the school.

## School Meals

Parents can pay for school meals using an online system called ParentPay. This can also be used to pay for other items throughout the year, e.g. Breakfast Club, Milk, After Schools Club etc. School Meals are available at a cost of £2.60 or pupils may bring a packed lunch. Supervisory assistants supervise the children during the lunch break. A copy of the menu is available on the school website and pupils may choose with their parents what they would like to eat. (Fizzy drinks are not permitted in school)

## School Milk

A scheme operates within the school and a note will go home at the beginning of each term. Milk costs £10 every 10 weeks.



# Healthy Eating

The school is committed to encouraging healthy eating so pupils are given time to eat a healthy snack and have a carton of milk (or still water) in the classroom at break. The school follows "Healthy Breaks for Schools" a guide for pupils and parents published by the Public Health Agency. A copy of this booklet is available on the school website.

Healthy Snacks include fresh fruit and vegetables, bread based snacks and plain fruit yoghurt. Children should have a bottle of still water with them, as they are encouraged to drink water during the day to prevent their brain dehydrating. Children are not permitted to have drinks or sweets with artificial colouring in school, as these affect their behaviour and concentration levels in school.



**"The school gives "outstanding" attention to promoting healthy eating and physical activity."**

*ETI inspection, November 2015*



## School Uniform

School uniform is desirable and removes the element of competition among pupils. All pupils wear school uniform.

### BOYS

- Grey trousers
- Red school sweatshirt
- Grey polo shirt
- A coat or red school fleece/hoody may be worn when outside.

### GIRLS

- Grey skirt or trousers
- Red school sweatshirt
- Red polo shirt
- Grey tights or long white socks
- A coat or red school fleece/hoody may be worn when outside.

### SHOES

- Black flat soft soled shoes (No high heels)  
In winter boots may be worn to school but not in school

### P.E. KIT

- School PE T-shirt
- Red shorts
- Gym shoes  
(slipon types are preferable for Years 1 - 3)  
These should be kept in a strong, named PE bag and kept in school.

The school sweatshirt (with our embroidered logo), the school fleece, the embroidered T-shirt and girls' trousers are available from School Days, Belmore Street, Enniskillen or S.D. Kells (Lisnaskea and Enniskillen).

A school hoody and other school-crested items can be ordered via [www.mydesignonline.com](http://www.mydesignonline.com).

It would be most helpful if you could ensure that your child's name is clearly marked on each item of clothing, including the coat.



# Charity Collections / Assemblies / Concerts & Productions

The school encourages the pupils to consider and support those who are less fortunate in life.

Money is collected at specific times in the year for various charities which are chosen at the beginning of the school year. We are well supported by the local clergy, who regularly speak

in assembly. Each class produces a number of assemblies throughout the year.

Parents are invited to the annual thanksgiving service at harvest, our Christmas production and any other concerts held during the school year.



## Leaving School During School Hours

A letter should be sent to the class teacher requesting permission to leave school. Children will not be permitted to leave school during the school day unless a parent (or other adult who has written permission from the parent) collects them.

## Property

Whilst every care is taken of pupils' property, no responsibility can be accepted for loss or damage. Nametags may be obtained from suppliers of school uniforms. Mobile phones are not allowed in school.

## Attendance

All children should attend school for the 190 days which the law requires, unless they are ill.

If children have to miss school for illness or any other reason, parents should send a note / telephone to explain the absence.

Last Year's Percentage Attendance Figures were 95.8%.

## School Holidays

Dates of School Holidays are sent out in September and are available on the Parents' page of the School website.

[www.lisbellawprimary.co.uk](http://www.lisbellawprimary.co.uk)

It is advisable to try to arrange the family vacation during these dates as prolonged absence from school leads to an interruption in learning programmes and pupils may fail to master vital concepts missed during that time. It is not practical to provide schoolwork for children when on holiday.



## Remissions Policy

Charges for individual tuition in the playing of a musical instrument provided by E.A. will be remitted for pupils who are entitled to free meals.

## Charging Policy

The Board of Governors has decided that the Charging and Remissions Policy is as follows:

It is the policy of the school to charge for:

- (a) the cost of some of the materials for art and craft, if the child wishes to take home the finished product, which costs more than £2.00.
- (b) clubs where a cost to the school is incurred.
- (c) swimming badges obtained at the Lakeland Forum.
- (d) costs associated with admission to places of educational interest, which are organised as part of the curriculum.
- (e) the cost of replacing a defaced, damaged or lost book or item of school equipment.
- (f) costs associated with the provision of individual tuition on a musical instrument, provided by E.A. Peripatetic Music Service.
- (g) optional extra activities, which take place wholly or mainly outside school hours and are additional to the education provided by the school, for the purposes of meeting the statutory requirements. Participation in such activities is to be on the basis of parental choice and a willingness to meet such charges as are made.





## Shared Education

Various classes throughout school will take part in Shared Education with Tattygar Primary School. Together the children will take part in a variety of Educational activities including: Cooking, Choir, Drama, Art, Outdoor and Indoor Games and a Gardening Project.





## Music

Brass tuition, for pupils selected by the Education Authority, is provided by Mr. S. Magee.

The school brass ensemble and choir perform at school and community events as well as in competitions. The choir did exceptionally well in the Fermanagh heat of the BBC Radio Ulster Choir of the Year Competition 2019 and won best choir in the Fermanagh Feis 2018 and came runners up in 2022.

The choir also sang as part of the Northern Ireland choir for Children in Need. Individual performers, visiting ensembles and bands perform for the children. They also have the opportunity to attend pantomimes, concerts and musicals in the theatre and in other schools.

The School Choir and the School Brass Ensemble participate at community events as well as performances in school.

## Extra-Curricular Activities

Clubs are available on Friday afternoons for Years 3 – 7. The children choose clubs they would like to attend for a five or six week period. (Parents are encouraged to help in these clubs).

These extracurricular activities have included:

- Computers
- Construction Toys
- Cookery
- Football
- Gardening
- Hockey
- Netball
- Technology

and Crafts such as:

- Cardmaking
- Christmas Crafts
- Crossstitch
- Embroidery
- Knitting
- Pegdolls
- Tie-Dyeing.

An array of after school activities are also offered.

These include:

- Choir
- Football
- Drama
- Dance



## Sport

Each class has a minimum of two P.E. sessions per week. Senior pupils participate in sports coaching sessions, which include:

- Kwik Cricket
- Cycling Proficiency
- Football
- Hockey
- Netball
- Swimming
- Tag Rugby



Girls' Netball Team



Boys' Football Team



## Inspection of Documents

In line with the Freedom of Information Act a number of documents are available for inspection at the school should parents request this.

Parents wishing to inspect any of the following should give written notice to the Principal at least three clear school days in advance of the time they wish to see them. This does not preclude an informal request to the Principal, who may make the documents immediately available, if this is convenient.

The documents available for inspection are:

- The Governors' statement of the aims of the school.
- Any statutory instruments, DE circulars of administrative memoranda sent to the Principal or the governing body in relation to Part III of the 1989 Order.
- Any published Eti Reports referring to the school.

# Complaints Procedure

Complaints concerning the curriculum and other matters referred to in Article 33 of the Education Reform (NI) Order 1989 shall be dealt with in accordance with Article 33 and regulations subsequently made by the Department of Education. A Complaints Policy is in place and follows EA guidelines. A copy is available on our website.

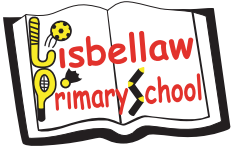
# Changes to School Arrangements

Changes occur from time to time in staffing and organisation of the school and parents will be informed of these by newsletter. The summary in this booklet gives the present arrangements with effect from the beginning of the 2025/26 school year.



***Thank you for taking the time to read our prospectus.***

***Should you require clarification on any of the details in this booklet  
please do not hesitate to contact us.***



# Lisbellaw Primary School and Community Nursery

***“Learning for the Future”***

**Lisbellaw Primary School**

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