

Lisbellaw Primary School is committed to the provision of a high quality of education for all pupils and high standards to all whom it serves. We believe that the fostering of trust and good relationships with the Parents/Guardians of our pupils is very important. A close partnership between home and school should help ensure that all our children learn and develop to their full potential in a caring, supportive and safe environment. Good communication is essential if we are to achieve this.

If you have any concerns about any aspect of your son/daughter's care/education please contact the school and arrange a meeting with the Principal and/or the class teacher.

We would also encourage you attend our Parent/Teacher meetings so that members of staff can keep you informed regarding your child's progress and development.

If you have any concerns about your child's safety you should use the following procedure to make a complaint:

I have a concern about my/a child's safety.



I can talk to the class Teacher.



If I am still concerned I can talk to the Designated /Deputy Designated Teacher for Child Protection (Mrs Auterson DT, Mr Kilfedder/Mrs Beavers DDT)

or the Principal (Mr J Kilfedder)



If I am still concerned I can talk/write to the Chairman of the Board of Governors (Mr Gary Black)



If I am still concerned I can contact the NI Public Services Ombudsman Tel. 0800 343 424

At any time a parent can talk to a Social Worker at the Gateway team (Western Trust) Tel: 028 71314090 or the PSNI at Central referral Unit Tel: 999 (Emergency) 101 (Non-Emergency)

This leaflet can only provide a summary of our child protection policy. A more detailed policy is available on request from the school office or it can be accessed on the school's website. Contact details are provided below.

This policy will be reviewed annually and issued to Year 1 and any new parents at the start of the school year. Other parents can receive a copy on request. Should you have any questions to ask or comments to make in relation to the content of this leaflet or the full policy please do not hesitate to contact the Designated Teacher for Child Protection or the Principal.

The following are a list of other related pastoral care policies which are also available from the school (or on website).

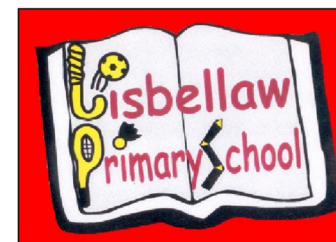
- [Behaviour Policy](#)
- [Anti-Bullying](#)
- [Use of Reasonable Force/Safe Handling](#)
- [Special Educational Needs](#)
- [Educational Visits](#)
- [First Aid and the Administration of Medicines](#)
- [Health and Safety Policy](#)
- [RSE](#)
- [Use of Mobile Phones/Cameras](#)
- [ICT and access to the internet](#)
- [Intimate Care](#)
- [Comments/Complaints](#)

The school address, telephone number and website details are as follows:

School Address: 40 Cloghcor Road, Lisbellaw,  
Co Fermanagh BT94 5BF  
Tel Number: 028 66387214  
E-Mail Address: jkilfedder636@c2kni.net  
Web Address: www.lisbellawprimary.co.uk

**Mission Statement**  
**“Learning for the Future”**

## PASTORAL CARE



## Child Protection Policy (Summary)

Information for Parents  
(September 2023)

**Lisbellaw Primary School**

Mission Statement

**“Learning for the Future”**

## Aims

Lisbellaw Primary School aims to establish a caring environment within which the academic, personal, social and spiritual potential of each child will be developed. The pastoral dimension permeates all school activities.

We have a primary responsibility for the care, welfare and safety of the pupils in our school and we will carry out this duty through our pastoral care policy which aims to provide a caring, supportive and safe environment.

### Principles

Our Child Protection Policy is based on the following principles:

- The child's welfare must always be paramount.
- Children must always have a right to be heard, to be listened to and to be taken seriously.
- Parents/carers have a right to respect however a proper balance must be attained between ensuring this and protecting children.
- Every child has the fundamental right to be safe from harm and have proper care given to their physical, emotional and spiritual well being.

### School Safeguarding Team

Chair of the Board of Governors

(Mr G Black)

The Designated Governor for Child Protection

(Mr G Black)

The School Principal

(Mr J Kilfedder)

The Designated Teacher for Child Protection

(Mrs S Auterson)

Deputy Designated Teachers for Child Protection

(Mr J Kilfedder and Mrs G Beavers)

Nursery Deputy Designated Teacher for Child Protection

(Mrs G Saunders)

Members of the team have clear roles and responsibilities in relation to the safeguarding of pupils within the school and these are detailed in our full Child Protection Policy.

## Procedures

In order to protect our pupils we, at Lisbellaw Primary School, will adhere to the following procedures:

- All teaching staff, non-teaching staff and volunteers will have clear guidance on the action which is required where abuse or neglect is suspected.
- All staff and volunteers will undergo a vetting procedure in order to maintain the highest standard of professional care towards our children.
- All teaching and non-teaching staff will attend Child Protection refresher training organised annually by the Designated Teacher.
- Children will be supervised at all times while in the school grounds.
- When it is necessary to change the child's normal travel arrangements permission will only be given on receipt of a written request or telephone call by a parent/guardian.
- All visitors to the school must report to the Secretary's office.
- Bullying is a highly distressing and damaging form of abuse and will be responded to sensitively in our school. All staff will be vigilant at all times and will aim to prevent bullying by raising an awareness with pupils, staff and parents about bullying, its forms and consequences.

All staff at Lisbellaw Primary School will ensure that all children are aware of who they can talk to if they are sad, worried, being bullied or have any other concerns.

The Designated Teacher for Child Protection is Mrs S Auterson. The Deputy, Mr J Kilfedder, and on occasions Mrs G Beavers, will assume responsibility in her absence.

The Department of Education of Northern Ireland requires all those working in education to co-operate fully with social services and other agencies to protect children.

### **Procedure where the school has concerns, or has been given information about possible abuse by someone other than a member of staff.**

